

How to: run an effective admissions appeals panel

Disqualification from panel memberships

The following categories of people are disqualified from panel membership. The Clerk must ensure panel members do not fall within any of the following category(ies):

- employees of the local authority (other than as teacher or teaching assistant), school or academy trust
- any teacher or teaching assistant at the school in question
- any person who has, at any time, had any connection with the admission authority, local authority or school that might reasonably be taken to raise doubt relating to their ability to act impartially
- a member or former member of the governing body
- any person involved in admission decisions at the school
- a member of the local authority, who is the admission authority or the local authority where the school is based
- a close friend of the appellant
- any person who has not completed the required training